

Entries for Bucks Bowls Association (BBA) 2023 County Competitions are now open. We are using the same myClubhouse system that we use for rink bookings and Subscriptions, to help manage entries for the County Competitions.

Closing date for entries is **22nd January 2023** to give us time to process things in time for the County submission date. Details of the County competition options and costs can be found on our [website](#), as well as when you log in to make your entries via the [myClubhouse system](#).

Giles Brisbane (gilesbris@yahoo.com / 01753 887765) will be administering the men's competitions and Anne Green (Greenie07@virginmedia.com / 07701 017558) will be administering the women's competitions this year.

We would ask that you try and use the myClubhouse system to make your County Competition entries (see instructions below). If you are not able to do this, please contact either Giles or Anne with details of what you would like to enter or you could ask another member to help you.

### **Instructions**

1. Go to <https://members.gxbc.co.uk/>
2. Click the **Sign-in** icon, top right of the page
3. Sign in as normal (If you have problems signing in please contact Anne or Giles)
4. Go to **Events**
5. Select **Event Calendar**
6. Click on the **event title** of the county competition you want to enter to view details OR click the green **Sign-Up** icon
7. You will see your name highlighted in the green box. If you are signing up for yourself, press the blue **Sign-Up** button
8. If you want to sign up someone else on their behalf, start typing their name in the box 'Another person, already registered on the site' under **Who is signing-up?** Select the name you want to sign up and press the blue **Sign-Up** button. **Please note** that you will be responsible for their payment and that this is **not** where you sign up team members
9. In the **Sign-Up Confirmation** window press **Pay for Sign-Up** or **Go to Basket**
10. If you wish to enter more than one competition, repeat from step 1)
11. If you are only entering one competition or when you have entered all the competitions you want to, proceed by selecting the relevant **Pay by** option (bank transfer/cheque) and press **Pay for items**
12. Press the blue **Confirm Purchase** icon to finalise your entry

We have set up the system so that when you log in, men can only see and enter their county competitions and likewise for women.

You will receive confirmation e-mails for your entries and details of how to pay (please check your junk/spam folder if not found in your In-box). You can also see your entries by clicking on Events > My Events or by clicking on the relevant event title and scrolling to the bottom of the page.

If entering multiple competitions, please make one payment for the full amount using the details provided in the confirmation e-mails.

If you have any questions, do not hesitate to contact Giles or Anne.