

Gerrards Cross Bowling Club Privacy Policy

Members' personal data:

When you register as a member of Gerrards Cross Bowling Club or renew your membership (including if you are registering on behalf of a child, we will ask you for the following personal information:

- Contact details: name, address, email address, telephone numbers;
- Date of birth of Junior Members;
- Date of joining the club;
- Membership category: playing, social, junior.
- Competition information: if you enter a competition organised by a Bowls association as a singles player or as a team manager or captain then your contact details may be shared with that association.

Why we need your personal information

We need to collect our members' personal information so that we can manage your membership. We will use our members' personal information to:

- send you membership communications by post or email in relation to membership services, including general meeting notices, membership renewals, membership fees, and bowling and social events.
- We are required to retain date of joining the club because of the club ownership terms of our rules.

Who we share your personal information with

- We supply Buckinghamshire Bowls Association with a list of names of playing members of the club.
- Competition information: if you enter a competition organised by a Bowls association as a singles player or as a team manager or captain then your contact details may be shared with that association.
- We publish the results of competitions on our website. This includes competitors' names and results.

How we protect your personal information

Your personal information is stored on our electronic filing system and our servers based in the UK, and is accessed by our committee members for the purposes set out above.

How long we keep your personal information

We will keep certain personal information of members indefinitely, unless asked to delete it, in order to confirm your identity, when you were a member of Gerrards Cross Bowling Club, and for how long. We need to do this so that we can provide references to other bowling clubs if you ask us to do so.

Your rights

You can exercise any of the following rights by writing to us at Gerrards Cross Bowling Club or by an email to secretary@gxbc.co.uk.

Your rights in relation to your personal information are:

- you have a right to request access to the personal information that we hold about you by making a “subject access request”;
- if you believe that any of your personal information is inaccurate or incomplete, you have a right to request that we correct or complete your personal information;
- you have a right to request that we restrict the processing of your personal information for specific purposes; and
- if you wish us to delete your personal information, you may request that we do so.

Any requests received by Gerrards Cross Bowling Club will be considered under applicable data protection legislation. If you remain dissatisfied, you have a right to raise a complaint with the Information Commissioner’s Office at www.ico.org.uk