



## CLUB BYELAWS

20.9.22

### INTRODUCTION

The Club Byelaws supplement the Club Rules and incorporate decisions made by the Management Committee to guide the various activities of the Club.

Section One sets out Byelaws relating to the conduct and activities of members. Section Two sets out the Competition Byelaws.

The Byelaws are grouped as follows: -

<b>SECTION ONE.</b>	<b>SECTION TWO</b>
1 New Members	Competition Byelaws
2 Care of Club Facilities & Conduct of Members	
3 Damage to the Green	
4 Practice/Roll-Up Play	
5 Green Fees	
6 Membership Numbers	
7 Coaching	
8 Sub-Committees	
9 Loss or damage to personal property	
10 Bar and gaming Machine	
11 Club Bank Accounts - Cheque Signatories	
12 Green dress code	

### **SECTION ONE**

#### **1. NEW MEMBERS**

- 1.1 All new members will receive an initial briefing by Club Officers; this will help the new members to become familiar with the ways of the Club - how to gain access to Club premises, where the mats, jacks and scoreboards are kept, etc., how to apply to be selected for Club Matches and how to enter Club Competitions.
- 1.2 Members who are new to bowling will receive training from the Club Coaches/Instructors and will not be allowed to bowl with existing members until they have completed their Coaching course.
- 1.3 The Membership Application Form is part of the Byelaws; a copy can be seen on page 2.

**GERRARDS CROSS BOWLING CLUB**  
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## APPLICATION FOR MEMBERSHIP

To the Membership Secretary:  
DUNCAN GAULD. 22 CAPTAIN COOK CLOSE, CHALFONT ST. GILES, BUCKS, HP8 4DS  
Email: [duncan.gauld1@btinternet.com](mailto:duncan.gauld1@btinternet.com)

I wish to apply for: *(please tick as appropriate)*

Full playing member \_\_\_\_\_

Junior playing member \_\_\_\_\_

Social member \_\_\_\_\_

I understand that:

- 1 I am required to abide by the Rules and Byelaws currently applicable.
- 2 Experienced bowlers may be required to have their bowling action approved before membership can be confirmed.
- 3 New bowlers are required to undergo an approved training programme at a cost of £30 payable by the applicant. *(this fee is deducted from the joining fee upon completion)*
- 4 Playing members are included in a rota to assist in running the club. (details explained on the membership subscription form)
- 5 I agree to my name, address and telephone number being maintained on computerised records and published in the Membership List.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Post Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ (home)

Telephone: \_\_\_\_\_ (mobile)

Email address:  
\_\_\_\_\_

Have you bowled before? \_\_\_\_\_ If YES, for how long? \_\_\_\_\_

Present or Previous Club (s)  
\_\_\_\_\_

Current club member to propose the application: \_\_\_\_\_

Current club member to second the application: \_\_\_\_\_

**Note:** Applicants under 18 years of age must obtain parental consent.

Signature of Parent/Guardian: \_\_\_\_\_

## **2. CARE OF CLUB FACILITIES & CONDUCT OF MEMBERS**

- 2.1 Members are required to take care when using the Green and the Club facilities and in particular:
- To observe any restrictions notified by the Greenranger
  - Not to throw bowls from the bank on to the Green - they should be placed on the Green.
- 2.2 When on Club premises and especially on and around the Green, members are required to conduct themselves in such a manner that their actions do not distract other players or spoil other members' enjoyment of Club facilities. An adult must be in charge of any children who shall be kept under proper control at all times whilst on Club premises. Mobile phones shall not be used (a) on the green (b) around the green when a match or competition is in progress, and (c) in the clubhouse during a meeting or at mealtimes.
- 2.3 Bowls or Bowls Bags are not allowed to be brought into the Clubroom. Lockers are available on application to the Membership Secretary. On cessation of membership, lockers must be cleared and the key returned to the Membership Secretary. The Management Committee may dispose of personal effects left behind.
- 2.4 On leaving the Club at night, members are required to respect the interests of local residents and to avoid making excessive noise.
- 2.5 Any car parking regulations made by the Management Committee must be observed
- 2.6 No Notices may be exhibited without permission of the Club Secretary.

## **3. DAMAGE TO THE GREEN**

- 3.1 The following procedure has been implemented with the view to minimising damage to the Green caused by those who pitch, bounce or drop their bowls on delivery.
- 3.2 If such practice is observed and damage is caused to the Green, then a member of the Management Committee will give a warning to the member concerned and the Club Secretary will record the warning.
- 3.3 When acting on information from observing members, Committee members must themselves observe at least two ends before initiating action under 3.2.
- 3.4 If the same member is seen to cause damage a second time, the member will again be warned, the warning will be confirmed in writing and the offending member informed that he/she must contact the Club Coach and must not use the Green again until remedial action to correct the member's delivery has been taken.
- 3.5 In the event that a visiting bowler is seen to cause damage, the captain of the day is responsible for contacting the visiting Captain with a suitable request.
- 3.6 If weather conditions have made the Green tender and the risk of damage is high, the Greenranger or Committee Member present may insist on the use of Protective mats. Members will then be expected to co-operate with their use and adjust their game accordingly.

#### **4.1 INFORMAL ROLL-UPS / PRACTICE PLAY**

Members are entitled to play informally on the Green subject to the availability of the Green and the individual Rinks. The Green is normally open for play from 10:30 am each day. However, availability may be changed due to the various Club Matches, County and Club Competitions, Maintenance Duties, etc.

Information about availability of the Green can be obtained from:

The Fixtures page on the club website, which outlines all Club Matches for each season.

The Competition Bye Laws (see Section 2); information about the Availability of Rinks is shown under item 3.

The “View Bookings” page in the computer system; this shows the planned usage of the Green for each day, for each session during the day and for each Rink.

#### **4.2 FORMAL MONDAY, THURSDAY AND FRIDAY ROLL-UPS**

Four rinks of the Green have priority for formal roll-ups on Monday, Thursday and Friday afternoons – with play commencing at 14.00 hours. Only by exception will there be a County or Club Match arranged on these afternoons.

The following procedure is designed to provide reasonable certainty of play for all members on these two afternoons each week and also, to ensure a mix of experienced and new bowlers: -

Rinks, with teams of triples, will normally be made up as members arrive and sign in.

When all the Rinks are filled, then the teams are expanded to fours (last teams to arrive being expanded first) to accommodate as many members as possible.

On Fridays a committee or other member appointed by the committee may organise the rinks so as to improve supervision of new members.

The whole spirit of the procedure is to foster the mix of new and experienced bowlers in an atmosphere that will assist the development of the newer bowlers and help their integration into the Club.

## **5. GREEN FEES**

Green fees are required to be paid by all non-members playing on the Green. This applies to:

Visitors participating in roll-up play - £3.00 per session.

County or Club teams playing on the Green, where a reciprocal match fee arrangement does not exist - £3 per person.

## **6. CLUB MEMBERSHIP NUMBERS**

The playing membership of the Club is limited to 150 members.

## **7. COACHING**

Members are encouraged to improve their knowledge of the game and competitive skills by seeking advice from a Club Coach or via regular Club training sessions. If necessary or beneficial, Rinks will be made available outside normal hours to facilitate coaching.

## **8. SUB-COMMITTEES**

In addition to the Management Committee there shall be: -

- (a) A Ladies Committee as provided by Rule 24
- (b) Such Sub-committees as the Management Committee shall from time to time appoint, and
- (c) The following specialised Sub-committees:

### **MEMBERSHIP COMMITTEE**

Comprising the Membership Secretary, the Captain, the Lady Captain and one Coach/Instructor.

### **GREENS COMMITTEE**

Comprising at least four bowling members (at least one being a Management Committee Member)

### **SOCIAL COMMITTEE**

Comprising five members appointed by the Management Committee at least one being a Management Committee Member.

## **9. LOSSES OR DAMAGE TO PERSONAL PROPERTY**

The Club cannot accept responsibility for bowls, money or personal property left unattended on Club premises, nor for the loss or damage to any vehicles, or property therein, on Club premises. Members and visitors should ensure that they have appropriate insurance cover.

## **10. BAR & GAMING MACHINE**

Subject to Club Rule 21 and depending upon sufficient demand, the Bar may be open during the season at the following times:

Monday to Saturday	12.00 hours to 23.00 hours
Sunday	12.00 hours to 22.30 hours

Except by permission of the Management Committee, the Bowling Club Premises shall be closed no later than 23.30 hours.

Club Rule 21 precludes the supply of intoxicating liquor to persons under the age of 18, nor shall such persons be permitted to use any Gaming Machine.

Any food or drink for consumption on the premises must have been purchased within the Club except for National or County Competition purposes or unless prior permission has been given by the Management Committee.

## **11. CLUB BANK ACCOUNTS - CHEQUE SIGNATORIES**

With reference to Club Rule 19 (Finance), the Officers authorised to sign cheques shall be the President, Secretary and the Treasurer, and any trustee who is also a member of the committee; each cheque up to £1,000 may be signed by any authorised officer. Cheques in excess of £1,000 require two authorised signatories.

## **12. CLUB DRAW**

The Club Draw is a lottery.

Any club member over the age of 16 may buy as many entries as they wish. A unique “draw number” will be allocated to each entry.

A small number of “Draw Dates” will be published at the start of each year: normally these will be at times when a reasonable number of club members can be expected to be at the club.

On each Draw Date a small number of “prizes” will be awarded, in public. These prizes will be chosen by selecting draw numbers at random. The club treasurer sends out the winnings to individual winners by cheque or bank transfer. Draw numbers, Draw Dates with Prize Money and Draw Results will be displayed on the Club Noticeboard and Website.

At least 50% of the entry money will be returned in prize money. The remainder will be used for the benefit of the club.

In 2019 the price of each entry was £15, there were five draw dates, at each of which four prizes were awarded: £40 for the first, £35 for the second, £30 for the third and £25 for the fourth. The committee may change the price per entry, the number of draw dates, and the number and amount of the prizes, with the objective of maximising income.

### **13. GREEN DRESS CODE**

With reference to Club Rule 25.6 Dress Code: -

Tracksuits, Shell suits or Jeans are not acceptable. Bowling Sandals are banned.

#### Roll-ups:

Smart Casual

#### Club Competitions (including Mid-Week League):

White tops or club shirts above the waist, and navy blue skirts or tailored trousers below the waist.

#### Weekday Matches:

Club Shirts above and navy blue below the waist.

#### Weekend Club Matches:

Club shirts above and navy blue below the waist

#### Intra-Club Matches:

White or club shirts, and navy blue below the waist.

## **SECTION TWO – COMPETITION BYELAWS**

1. Eligibility Authority and Disputes
2. Procedure for Play, Booking of Rink and Marking
3. Availability of Rink and Priorities
4. Availability for Play
5. Men's Competitions
6. Ladies Competitions
7. One Day Competitions
8. Joe Chapman Two Wood Triples and Hunter Shield
9. Spoon Drives
10. Over 55's Pairs League

### **1. ELIGIBILITY AUTHORITY & DISPUTES**

- 1.1 Competition entries are restricted to Club Bowling members. To avoid problems in the operation of Club Competitions, no bowling member shall be allowed to enter if he/she also plays in the club competitions of another outdoor club unless consent of the Competitions Secretary has first been obtained. Any person whose bowling membership lapses is excluded from further play during the season. A suspended member forfeits any competitions due to be played during the period of suspension.
- 1.2 Club Competitions shall be played in accordance with the Club Rules and Byelaws and the Bowls England regulations as appropriate.
- 1.3 Any disputes arising from competition play will be referred to the Competitions Sub-Committee who shall adjudge the matter in accordance with the Club Rules and Byelaws, or if the latter are silent, then in the best interests of the Club and their ruling shall be final and binding.
- 1.4 The Competition Sub-committee may suspend any competition if it considers the number of entries is Inadequate.

### **2. PROCEDURE FOR PLAY, BOOKING OF RINKS & MARKING**

- 2.1 The first named team or player on the Competition Draw Sheet shall be the Challenger, and it is the responsibility of the Challenger to ensure that the game is played by the due date shown on the Competition Draw Sheet. The Challenger shall within seven days of the competition round start date offer the Opponent three dates including one at weekends failing which the Opponent may offer three dates including one at a weekend, non-acceptance of which shall give the Opponent a walkover. No extension to the due date will be allowed.
- 2.2 It is the responsibility of the Challenger to reserve a rink in the Rink Booking Diary. For Club Competitions, Rinks shall be drawn from the Rinks available (see Para 3).
- 2.3 In Singles Competitions it is the responsibility of the Challenger to provide a Marker. Those with family/domestic relationships to either participant in a competition are not permitted to act as a Marker for the related or connected participant except by the agreement of both parties. Participants in Club Competitions are expected to make themselves available for Marking Duty.
- 2.4 If a party is not ready to play within 30 minutes after the time fixed for the game, the other party may claim a walkover.
- 2.5 In singles and pairs competitions, the winner shall have the card signed by the loser and the winner shall have the card signed by the loser and write the score on the Competition Draw Sheet.



### **3.1 AVAILABILITY OF RINKS AND PRIORITIES**

- 3.1 The Table detailed below indicates rink availability subject to: -  
(i) Priority for National and County Competitions under Byelaw 3.2 below  
(ii) Priority for Club Fixtures and Coaching. See Note 2.

<u>DAY</u>	<u>MORNING</u> <b>10:30 – 1400</b>	<u>AFTERNOON</u> <b>1400 – 1730</b>	<u>EVENING</u> <b>1730 - Dark</b>
<b>Monday</b>	Open	Roll-up (a)	Open
<b>Tuesday</b>	Mid-Week Pairs (c)	Mid-Week Pairs (b)	Open
<b>Wednesday</b>	Open	Open	Open
<b>Thursday</b>	Open	Roll-up (a)	Open
<b>Friday</b>	Open	Open	Open
<b>Saturday</b>	Open	Open	Open
<b>Sunday</b>	Open	Open	Open

- 2 Formal Roll-up's have priority on four rinks. Competitions may be booked on two rinks and played on any unused rinks.  
3 Mid-week League has priority on four rinks. Competitions may be played on any unused rinks.

Note 1: When a Club Match is in progress on four or more rinks other play is not permitted until conclusion of the Match unless the Match Captain consents.

Note 2: No play allowed outside the above times except with permission of the Greenranger and for Club Fixtures and Coaching Sessions arranged in consultation with the Greenranger.

### **3.2 PRIORITY FOR BOWLS ENGLAND & COUNTY COMPETITIONS**

Priority for booking rinks shall be: - (a) Bowls England Competitions, provided at least two days notice is given (b) County Competitions and (c) Club Competitions.

For-Bowls England / County Competitions (but not Bucks Cup), a choice of Rink will be offered to the visiting opponents(s). A minimum of two Rinks shall be made available but, when there are two or more ties to be played, the number of Rinks available shall be one more than the number of ties to be played unless the maximum number of permitted ties are to be played when all rinks must be available.

Rinks shall be drawn in the order of the team arrival at the Club using numbered discs; the number drawn shall be the Rink number to be played. Where there are more than seven ties to be played at one time, the person(s) unable to book a Rink shall make alternative arrangements with their opponent(s). Failing agreement, the BCBA Divisional Secretary or the BCWBA Competitions Secretary as appropriate, shall decide and his/her decision shall be final.

Where by reason of Bowls England / County priority, Club Competitions suffer delayed start, this must not result in those Club Competitions beginning later than 18.30 hours.

Questions regarding the Rink booking and priority of Bowls England /County competitions should be referred to the Competitions Secretary.

#### 4. AVAILABILITY FOR PLAY

Round completion dates will be sent out with the February/March membership letter and competition entry forms. Members who are unable to comply with round completion dates should not enter competitions.

Successful competitors must make themselves available for Finals Day(s) as shown in the Club Fixtures List, which will be strictly adhered to, provided that play is possible,

#### 5. MEN'S COMPETITIONS

These are structured as follows:

Singles Championship	4 Bowls	21 Shots
Seniors Singles Championship (Open to men playing members aged over 55 on 1 <sup>st</sup> April)	4 Bowls	21 Shots
Singles Junior Championship (Open to those who have not won a singles competition in any Club)	4 Bowls	21 Shots
Singles Two Wood	2 Bowls	21 Ends
Singles Handicap (Salinger)	4 Bowls	21 Shots or 21 Shots plus Handicap difference
100 Points	4 Bowls	100 Points or 100 points plus 5 x Handicap difference
Scoring Method: nearest Bowl to Jack		4 Points (and takes Jack)
2nd " " " "		3 "
3rd " " " "		2 "
4th " " " "		1 Point

If both competitors reach or exceed their target score (100 points or 100 points plus 5 x handicap difference) during the same end, the result must be resolved in accordance with the following procedure:

The winner is the one with the larger ratio of Final Score to Target Score.

$$\frac{\text{Final Score}}{\text{Target Score}} = \text{Ratio (after the final end)}$$

For Example:

	<u>Competitor A</u>	<u>Competitor B</u>	<u>Winner</u>
(i)	103 ---- = 1.03 100	127 ---- = 1.016 125	A
(ii)	102 ---- = 1.02 100	128 ---- = 1.024 125	B

In the event of an absolute tie, whereby both competitors reach the exact target score after completion of the normal final end, an extra end shall be played and the result calculated as shown above.

Queries should be directed to the Competitions Secretary, to any member of the Competitions Sub-Committee or to any Management Committee member.

Pairs Handicap	4 Bowls	21 Ends
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The pairs handicap will be the difference between the sums of the individual handicaps of the players in each pair and this figure will be entered for the first end plus any shots scored that end. In exceptional circumstances and with the prior approval of the Competitions Sub-Committee, a pair may be allowed one substitute in rounds other than the semi-final and final. The substitute must not have played or be scheduled to play in another team in the current pairs handicap competition.

**6. LADIES' COMPETITIONS**

These are structured as follows:

Singles Championship	4 Bowls	21 Shots
Seniors Singles Championship (Open to lady playing members aged over 55 on 1 <sup>st</sup> April)	4 Bowls	21 Shots
Singles Junior Championship (This is open to those who have not won a singles competition in any Club)	4 Bowls	21 Shots
Singles Two Wood	2 Bowls	21 Ends
100 Points	4 Bowls	100 Points or 100 points Plus 5 x Handicap difference
Scoring and rules as for men (see Para 5)		
Pairs Handicap Pairs Handicap calculation as for men (see Para 5)	4 Bowls	18 Ends
Mixed Pairs Handicap Pairs Handicap calculation as for men (see Para 5)	4 Bowls	18 Ends

**7. ONE DAY COMPETITIONS**

To ensure maximum utilisation of the Green, all one-day competitions shall be booked in accordance with the following criteria:

- (a) The competition shall be shown in the Club Fixture List to establish the day of play.
- (b) To qualify for the allocation of the entire Green, a minimum of 24 Club members must participate.
- (c) If less than 24 Club members are participating, unused Rinks may be released by the Captain of the day for use by Club members.
- (d) All One Day competitions shall begin no later than 1100 hours.
- (e) By the end of the semi-finals, the Captain of the day will nominate the Rink required for the final. One Rink each side will be left unoccupied and the Captain of the Day may make the remaining Rinks available for use by Club members.

**8. JOE CHAPMAN TWO WOOD TRIPLES & HUNTER SHIELD**

The Captain of the day will be responsible for selection of the teams and for determining the method of play.

**9. SPOON DRIVES & HAT NIGHTS**

These fixtures will be the responsibility of the Captain of the day.

**10. MID-WEEK PAIRS LEAGUE**

To be played in accordance with the rules applicable to this League.